



DEPARTMENT OF THE NAVY  
OFFICE OF THE SECRETARY  
WASHINGTON, D.C. 20350-1000

SECNAVINST 5223.1C  
N811

22 March 1993

SECNAV INSTRUCTION 5223.1C

From: Secretary of the Navy

Subj: CENTER FOR NAVAL ANALYSES (CNA) AND CNA POLICY COUNCIL

1. Purpose. To describe the mission of the Center for Naval Analyses (CNA) and to establish the CNA Policy Council.

2. Cancellation. SECNAV Instruction 5223.1B.

3. Background. To ensure maximum benefit is derived from the operation of CNA, the following organizational responsibilities of the Department of the Navy (DON) have been established:

a. The Assistant Secretary of the Navy (Research, Development and Acquisition) (RD&A) acts as the representative of the Secretary of the Navy in the exercise of management and responsibilities with regard to CNA. (R)

b. The Chief of Naval Operations (CNO) provides a Flag officer representative to serve as the Scientific Officer and the CNA Contracting Officer's Technical Representative (COTR) to CNA. The Scientific Officer/CNA COTR acts as a focal point for contacts with all commands, bureaus and offices of the Department relating to the activities of CNA. This officer shall maintain close contact with and provide military advice and program guidance to the President of CNA and be responsible to the Secretary of the Navy for the performance of the work conducted under the contract. (R)

c. The Commandant of the Marine Corps (CMC) has designated the Commanding General, Marine Corps Combat Development Command (CG MCCDC) to act as the Marine Corps representative to CNA. CG MCCDC is responsible for all work performed under contract by CNA for the Marine Corps and for effecting coordination with the Navy Scientific Officer/CNA COTR on all Marine Corps matters relating to CNA. In coordination with the Navy Scientific Officer/CNA COTR, CG MCCDC shall maintain close contact with, and provide military advice and guidance to, the President of CNA in connection with Marine Corps matters. (R)



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- R) d. The Chief of Naval Research (CNR) provides the contracting officer who is responsible for the award and administration of the contract for the operation of CNA. In consultation with CNO and CG MCCDC, CNR shall administer funds appropriated for the support of CNA.

4. Mission. The mission of CNA is to conduct a continuing program of research, studies and investigations which will: provide information needed for DON management decisions addressing the development and application of naval capabilities; help DON operating forces in improving their effectiveness; and develop operational data for use in force planning and force evaluation studies.

5. Action.

a. All DON activities will furnish CNA all information required to plan and conduct studies.

- R) b. To enable the President of CNA to develop the broad perspective needed to structure and manage a balanced program of studies relevant to the problems facing the Navy and Marine Corps, the Scientific Officer/CNA COTR and CG MCCDC will:

(1) Ensure that the President of CNA is given prompt and systematic access to pertinent policy documents, data and briefings which are relevant to Navy studies and analyses;

(2) Keep the President of CNA informed on pertinent issues which are important to DON management; and

(3) Assist CNA personnel in gaining access, when required, to DON activities.

- R) c. Because of its unique charter as a non-profit Federally Funded Research and Development Center (FFRDC), CNA personnel should be granted access to DON controlled classified information on the same need-to-know basis as DON personnel.

6. Policy Council for the CNA is established with the following mission and membership:

- R) a. Mission. The CNA Policy Council will periodically review such matters as the quality of CNA's performance, CNA's budget and operating procedures, proposed CNA studies and CNA's relationships with DON. The Council will provide policy guidance to CNA in those areas and will consider such other matters as may be proposed by any member.

b. Membership

(R)

Assistant Secretary of the Navy (Research, Development and Acquisition) (Chair)  
Assistant Secretary of the Navy (Manpower and Reserve Affairs)  
Assistant Secretary of the Navy (Installations and Environment)  
Assistant Secretary of the Navy (Financial Management)  
General Counsel of the Navy  
Deputy Chief of Naval Operations (Resources, Warfare Requirements and Assessment)  
Director of Test & Evaluation & Technology Requirements  
Chief of Naval Research  
Director, Office of Program Appraisal  
Commanding General, Marine Corps Combat Development Command  
Commander, Marine Corps Systems Command  
Director of Naval Medicine/Surgeon General of the Navy  
Deputy Chief of Naval Operations (Manpower and Personnel)  
Deputy Chief of Naval Operations (Logistics)  
Deputy Chief of Naval Operations (Plans, Policy and Operations)  
Director, Space & Electronic Warfare  
Director of Naval Training  
Director, Assessment Division (Executive Secretary)

c. Meetings. Meetings of the CNA Policy Council will be at such times and places as may be designated by the Chair.

*F. B. Kelso II*

F. B. Kelso, II  
Secretary of the Navy  
Acting

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